

DMHAS  
River Valley Services  
JOB OPPORTUNITY  
BEHAVIORAL HEALTH PROGRAM MANAGER  
RV#112148

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** State Employees

**Location:** River Valley Services, Middletown, CT

**Program/ Unit:** Young Adult Services

**Annual Salary Range:** \$80,260 ~ \$109,428

**Schedule/Hours:** Monday- Friday, 8:30am to 5:00pm

**Closing Date:** **October 23, 2015**

**Eligibility Requirement:** Candidates must have applied for and passed the **Behavioral Health Program Manager** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Duties may include but not limited to:** Managing the administrative and clinical operations of the residential components of Young Adult Services (YAS). YAS provides intensive community-based services to support young adults with severe and complex mental health conditions, many of which have been referred from the Department of Children and Families (DCF) with successful transitions to adulthood. Provide administrative and clinical oversight of 24/7 specialized residential levels of care including a 3-bed group home; collaborate with the Office of the Commissioner regarding YAS related initiatives, reporting requirements, admissions, risk management needs, consultations and DCF joint projects; manage and monitor program budget including client support funds, overtime costs and contracts with specialized programs; manage HR functions including hiring, disciplinary action, supervision, performance improvement plans, training needs and performance evaluations; provides extensive clinical knowledge and skill for supervision, leadership and direction to a multi-disciplinary team designed to provide state of the art trauma-sensitive clinical services to young adults; develops, monitors and manages services which include life skills programming, recovery planning and family support; May require evening and weekend administrative on call coverage to provide clinical consultation and direction related to risk issues, clinical needs, staffing issues, critical incidents and overall program needs. May require evening and weekend administrative on call hours depending on the emerging clinical needs of the program.

**General Experience.** Seven (7) years of experience in business or health care administration or program development involving responsibility for financial management, budget development or grants management or professional health care or social services experience.

**Special Experience:** Two (2) years of the General Experience must have been in a professional supervisory level in a behavioral health care program.

**Special Requirement:** Incumbents in this class may be required to possess appropriate current licenses or certifications.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of applications received, it is extremely important to note the **Position Number (found on the posting)** on the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:** **All applicants who meet the General Experience, Special Experience and Special Requirements** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATION TO:**  
DMHAS/River Valley Services  
P.O. Box 351  
Middletown, CT 06457  
Fax: (860) 262-5055  
[RVS-RECRUIT@CT.GOV](mailto:RVS-RECRUIT@CT.GOV)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. MP